**Arizona Site Steward Program Foundation**

**Board Meeting**

**Minutes**

**4-20-2020**

Present by phone or web-ex: Chair Nicole Armstrong-Best, Vice Chair J. Scott Wood,

Secretary Ruthanna Battilana, RC Rep Dave Salge, SS Rep Jeri Meeks,

SS Rep Tee Cervantes, SS Rep Steve Boley, Tribal Rep Jill McCormick,

Absent: Treasurer Kent Ennis, RC Rep Doug Newton, At-Large member Shelley

Rasmussen, SS State Coordinator Sean Hammond, SHPO Rep Kathryn Leonard,

Advisor Brooke Wheeler, Joanna Brace - SHPO

1. Meeting called to order at 10:05 am by Chair Armstrong-Best

2. Minutes: Battilana

 correction: 5c. Thursday misspelled

 motion to accept minutes as amended by Salge, seconded by Wood, approved

 by Board vote

3. Treasurer’s report: via email

 add: donation from Little Colorado River Chapter of AAS - $50, cash from tshirt

 sales - $75, grant for Project Archaeology - $1,000, new total: $5,135.93

 motion to accept Treasurer’s report by Wood, seconded by Meeks, approved by

 Board vote

4. Update on Site Steward Program: Salge for Hammond

 a.this is the update that Sean provided to GAAC: the system should be ready in May

for Site Stewards to submit reports; training sessions are planned for RCs/ARCs

and for LMs in May; it has taken more time to migrate the data from the old

system and clean it up

 b. re previously discussed issue of SS trespassing on tribal lands has lead to a

decision to revise training regarding tribal and other lands, boundaries, location

issues because it appears that more focus is needed on this issue

 c. Sean has indicated that he is trying to hire a summer intern

 d. Nicole: mention of “private tours” of archeo sites by AirBnB, do not know any details;

 is this being reported by any Site Stewards?, tours are NOT being led by SSs;

 e. question: are sites being monitored?

 Salge: yes, monitoring is going on; except for Coconino National Forest – they

 were told to stop visits, but Esther from Kaibab Forest has asked for more

 site monitoring

 McCormick: has noticed more activity in areas, no specific damage but more traffic

 Nicole: also more traffic in South Mountain/Phoenix areas; people lack education

on site protocols

5. Site Steward Conference Planning Update: Cervantes

 a. logistics and funding/fund raising are primary focus at this time

 b. theme: cultural sensitivity will be dominant theme and wilderness safety second

 c. organization of conference – Tammy S. from Colorado State Park is

recommending 2 tracks – one would be site steward training in terms of

what is needed, and second would be what the person wants to

gain/learn in terms of information and knowledge; third issue might be

what is the “new normal” after the corona virus

 d. site: looking at Pivot Point Center in downtown Yuma, close to sites;

 working with Nancy McClendon of Visit Yuma who negotiates for rates, etc.,

 she is recommending that we consider catered meals, outside, in a tent –

 this has been done successfully for other groups

 e. covid issue: is November too early for a conference? maybe it should be

 postponed to March 2021, no specific date but mid-March sometime;

 Sean will be discussing this with leadership, so in a way we are planning

 for 2 conferences

 f. SHPO has cancelled the State Historic Preservation Conference in 2020

 g. Salge: still having bi-weekly planning calls regarding speakers, rooms, etc.

6. Project Archaeology: Meeks

 a. March 24 meeting was the last one held, no meetings have been rescheduled

 b. re: the 2 grants that have been received: the $1,000 grant is good for 2 years,

 is to be used for workshops, probably one in north AZ and one in south AZ

 c. curriculum is on the website so teachers can use it; on the PA Facebook and

 PA website; presentation was made to GAAC by Meeks; need to check

 link to national PA website, right now, the idea is to push people to the

 AZ PA website; will add link to Foundation website

7. Old Business:

 Salge: SHPO Conference cancelled for 1 year; virtual sessions will be held

 over the next few months; communications problems with SHPO –

 websites have not been updated; Leonard has put out a video

8. New Business:

 a. fund raising: Nicole: still planning to meet with Tee on fund-raising projects;

 Cervantes: there are grants out there and they are being awarded, but raising

funds from businesses may not be an option at this time; Nicole – what grants

can the Foundation apply for?; Cervantes recommends the OHV grant through

AZ State Parks, it is for education funds, there is a workshop in May on the OHV

grant, California uses OHV grants for their site stewards

9. Next meeting: May meeting is cancelled; next meeting with be June 15 at 10 am

10. Adjourn: 10:40 am

submitted 4-21-2020

Secretary Ruthanna Battilana