**Arizona Site Steward Program Foundation**

**Board Meeting**

**Minutes**

**8-16-2019**

Present: Chair Nicole Armstrong-Best, Vice Chair J. Scott Wood,

Secretary Ruthanna Battilana, RC Rep Doug Newton, SS Rep Jeri Meeks

Present by phone: Treasurer Kent Ennis, RC Rep Dave Salge, Tribal Rep Jill McCormick,

SS Reps Doug & Marcia Simonis, SS State Coordinator Sean Hammond,

Absent: SS Rep Steve Boley, SS Rep Marcia Simonis,

At-Large member Shelley Rasmussen, SHPO Rep Kathryn Leonard

1. Meeting called to order at 10:02 am by Chair Armstrong-Best.

2. Minutes: Battilana & Salge

June corrections: 4e. misspelled; 4h. reworded to indicate meeting was

Hammond and Dan Rucker with people from McDowell-Sonoran Reserve

July – no corrections

motion to accept June minutes as amended and July minutes as submitted

by Wood, seconded by Meeks, approved by Board vote

3. Treasurer’s Report: submitted by email by Ennis

move to accept report as submitted by Salge, seconded by Meeks, approved

by Board vote

other issues:

a. Nicole: bank where we have Foundation account was sold, so bank card

was discontinued, have to apply for a new one

b. Meeks: fee for website due $276, motion to approve expense by Meeks,

seconded by Salge, approved by Board vote

c. donation received for Site Steward Conference: $500 from Westland Resources

d. need to pay room expense for Dave Ryder – need to pay by card

(can’t be done until get a new card from the new bank owners)

e. reimburse Battilana for cost of mailing brochures to SHPO conference $13.42,

$50 for Foundation banner (previously approved), and $181.40 for mailbox

motion to reimburse expenses by Wood, seconded by Ennis, approved by

Board vote

f. scholarships for Site Steward Conference discussion: set aside $200 to reimburse

each RC for lodging expense or set aside a certain amount that would be

divided among those who sought reimbursement;

problem/issues: we are still expecting some donations but we only have a

$2,500 uncommitted balance at this time

suggested statement to be added to conference application:

“Scholarships may be available from the ASSP Foundation for RCs

and award winners.” – people would respond by email

Salge will handle this

discussion for next month: how much money do we have? who needs

financial assistance? adding award winners?

4. Update on Site Steward Program: Hammond

a. Brad Heap (RC for AZ Strip East) has resigned, working with Forest Service

on a new RC

b. new URL: AZSteward.org or com

will auto-forward email from old address

c. Forest Service grants available at end of the month

d. BLM grant: BLM had a problem with the info provided in our application

working on getting them the info they want

e. looking at grants for trail development and connections between OHV groups

(off-roaders) & protecting sites, examples of coordination are putting up

pipe rail, signage, and possibly surveys

f. updating IGAs: Flagstaff done; BIA, Game & Fish – almost done

g. delay on data base due to Conference planning but developers have a

deadline, may not be up until October

5. Update on Site Steward Conference: Hammond

a. Dave Ryder has finished registration form (need 1 more workshop verification)

b. The Watch will included the registration form + Conference and lodging info

+ nomination for awards (fillable form to Meeks)

via email – out Monday or Tuesday

c. breakfast on Saturday will be provided by 2 tribal food “trucks”

Navajo and Oodham

d. State Parks will be paying for 100 people for the dinner

+ 10 rooms for speakers

6. Old Business:

a. conflict

b. website stagnant – Meeks will update, needs pictures

c. Pecos Conference report – a good conference; Simonis made some

contacts, Rasmussen did not go/Merten went in her place with info;

we need to have materials for outdoor events – too wet and windy

7. New Business:

a. working on badges and awards – Award Mart is not responding to messages

about badges

b. GAAC meeting on September 5, Nicole has been invited to join GAAC

8. Next meeting: September 13, 2019 @ 10 am

9. Adjourn at 11:02 am

submitted 9-8-2019

Ruthanna Battilana, Secretary