**Arizona Site Steward Program Foundation**

**Board Meeting**

**Minutes**

**10-19-2020**

Present by phone or web-ex: Chair Nicole Armstrong-Best, Vice Chair J. Scott Wood,

Secretary Ruthanna Battilana, Treasurer Kent Ennis, RC Rep Dave Salge,

RC Rep Steve Boley, SS Rep Jeri Meeks, SS Rep Tee Cervantes,

SS Rep Pam Rottas, SS Rep Elliott Thompson, Tribal Rep Jill McCormick,

SS State Coordinator Sean Hammond, SHPO Rep Kathryn Leonard

Absent: At-Large member Shelley Rasmussen, Advisor Brooke Wheeler

1. Meeting called to order at 10:07 am by Chair Armstrong-Best

2. Minutes: Battilana

correction: 3d. award from Orrell

motion to accept minutes as corrected by Salge, seconded by Meeks, approved

by Board vote

3. Treasurer’s Report: Ennis & Salge

a. one transaction: check for $182.44 to Battilana for mailbox rental

b. deposits: $4,275 Orrell award, $100 donation from Armstrong-Best,

$250 donation from Prescott Archeo Society

c. pending: $3,000 expenses for Project Archaeology for curriculum, to be paid

to the National P.A.

d. owe $71.77 for P.A. website – money to come out of AZ Humanities grant

(a subgrant from SHPO)

d. bank balance: $4,013.21

motion to accept Treasurer’s Report by Wood, seconded by Meeks, approved by

Board vote

4. Update on Site Steward Program: Hammond

a. database: 2 trainings this week, then down to 1 session per week,

200 people trained so far

b. email sent to Land Managers regarding training, an intro demonstration was

done in May, training will take place over 4 weeks, beginning at end of

October

c. issue of Land Managers not doing field training

d. BLM problem: Stewards and RCs are angry over excessive paperwork involved

in volunteer forms, working with Brooke Wheeler on this

Leonard/SHPO: is this a state issue or a national office issue?

e. newsletter: articles needed

Thompson: newsletter to be put out quarterly, going to add in each issue

a profile of a Steward, a safety section, a historic profile (first one

will be on Richard Weatheral), and a SHPO section/info

f. internship program: Project Archaeology and Steward training with tribes

Armstrong-Best: meeting on Wednesday; issues of allies and putting

interns on the payroll; ASPT intern will be supported by the

Foundation through grant funding; focus on cultural sensitivity

training, via an ally

Leonard/SHPO: SHPO could be involved, prefer tribal member, to be

funded from the Cardinals Charities grant which includes the

Project Archaeology curriculum

g. on National SS Conference on Oct 14 & 15: 400 people registered/13 states,

good presentation, workshops went well, comments were very positive,

review meeting will be held within a few weeks regarding making this a

yearly conference or every 2 years; a couple of issues – no native voices,

no youth

5. Project Archaeology Update: Meeks

a. still working on the 2 projects:

1. teacher workshop – need the AZ Humanities grant to hire an intern

2. online workshop – need to recruit teachers for team, need a list of

sites to film at by region/culture, Johanna’s office to provide a

videographer, Charlotte from National Parks is involved and she

is also working on curriculum development

6. Social Media Policy Update: Salge, McCormick, Rotas, Armstrong-Best

a. issue = expressing opinions/taking a position on an issue

Salge: tribal member voiced an opinion on government policy re the

border wall

should be not post this or are tribal perspectives important, keep it in

Wood: agrees

Rotas: label it as opinion and say why

motion by Armstrong-Best to accept the Social media policy with the

highlighted changes, except adding the clarification “that

disclose site location information” to the second highlight, when

discussing posting pictures, seconded by Wood, approved by

Board vote

7. Website Update: Meeks, Cervantes

Wood – need to add logo, delete map to PO Box

Meeks – we checked other websites, white background enhances pictures,

need to add acknowledgment of sponsors & funding strategies,

Ennis – larger font would make it more readable

8. Old Business:

Hammond- Nov 12 – Archeo SW workshop, 2-4 pm/2 hours, for Site Stewards,

information being posted

9. New Business: none

10. Next meeting: November 16 @ 10 am

11. Adjourn: 11:15 am

submitted 11-13-2020

Ruthanna Battilana, Secretary